

# 2017 AEP Annual Convening Concurrent Session Proposal Guidelines

## Call for Proposals

The [Arts Education Partnership](#) (AEP), a center within [Education Commission of the States](#) is pleased to announce [a call for concurrent session proposals](#) for the **2017 AEP Annual Convening: The Arts Leading the Way to Student Success**. AEP will accept proposals online until **Friday, June 2 at 5 p.m. PST**.

Arts and education leaders from across the nation will convene in Washington, D.C., on Sept. 6-7, 2017 to explore arts-centered solutions aimed at ensuring America's students have access to a high-quality education in and through the arts. Within this context, AEP partners and leaders in the field will share their exemplary work supporting the role and contribution of the arts to prepare all students for success in school, work and life.

## About the 2017 Annual Convening

The AEP Annual Convening provides a valuable platform for examining rigorous research, promising education policy and effective practices designed to significantly improve student outcomes, both during the school day and in out-of-school time.

Leaders from the arts, business, cultural, education, government and philanthropic sectors attend AEP Annual Convenings. Attendees include administrators, advanced practitioners, consultants, directors and researchers engaged in and committed to arts learning and education improvement

The 2017 AEP Annual Convening will focus on the role and contribution of the arts in addressing the following priority areas as outlined in [The Arts Leading the Way to Student Success: A 2020 Action Agenda for Advancing the Arts in Education](#):

- **Priority Area 1:** Raise Student Achievement and Success.
- **Priority Area 2:** Support Effective Educators and School Leaders.
- **Priority Area 3:** Transform the Teaching and Learning Environment.
- **Priority Area 4:** Build Leadership Capacity and Knowledge.

Proposals must address one of these priority areas.

## General Guidelines for Concurrent Sessions

- AEP will accept concurrent session proposals through the [online submission form](#) only. Proposals submitted in another format, including via email, will not be accepted.
- Concurrent sessions are allotted 60 minutes and are generally attended by 20-40 participants. Presentations should be focused and specific so that the presenter(s) can adequately address the subject matter within this time. AEP encourages presenters to explore non-traditional, engaging and innovative session formats that incorporate active learning and dialogue between presenters and audience members.
- Session organizers should verify the interest and commitment of any co-presenters before submitting the proposal. AEP will give preference to proposals where all presenters are confirmed at the time of submission. There is a limit of three presenters (including session organizers) for concurrent sessions. **All presenters must be prepared to present on either day of the 2017 AEP Annual Convening (Sept. 6-7, 2017).**
- AEP will notify session organizers of the status of their session proposal by June 16, 2017. All concurrent session presenters are required to register for the 2017 AEP Annual Convening by July 31, 2017. If all presenters are not registered by this date, your presentation opportunity may be forfeited.
- Presenters are responsible for all **registration, travel and lodging costs** associated with attending the 2017 AEP Annual Convening.
- **If using a PowerPoint presentation, presenters must submit their PowerPoints to AEP by August 23, 2017.** AEP will provide a laptop, microphone, speakers, wireless slide advancer, projector and screen. Specific audio/visual questions and requests may be submitted to Jennifer Glinzak, [jglinzak@ecs.org](mailto:jglinzak@ecs.org).

## Proposal Evaluation and Selection

AEP staff will review and select the concurrent session proposals for the final Annual Convening program. AEP will evaluate proposals based on the appropriateness of content to one of the priority areas outlined in AEP's *2020 Action Agenda*, relevance to the Annual Convening's audience of leaders and how actively participants are engaged in the session format.

Proposal selection will be based on the following requirements:

- Clearly defined session topics, content and outcomes.
- Detailed narratives that clearly explain what will occur during the proposed session.
- Relevance to the 2017 AEP Annual Convening audience and the priorities areas outlined in the *AEP 2020 Action Agenda*.

- Contribution to the field of arts education through timely and topical research, policy or practices.
- Demonstrated intent to actively engage session participants.
- Presenters are all confirmed.

## Deadline

AEP will accept concurrent session proposals through the [online submission form](#) for the 2017 AEP Annual Convening until **Friday, June 2 at 5 p.m. PST**. For questions or additional information, please email Jennifer Glinzak, [jglinzak@ecs.org](mailto:jglinzak@ecs.org).