

# 2018 AEP Annual Convening: Concurrent Session Proposal Guidelines

## Call for Proposals

The [Arts Education Partnership](#) (AEP) at [Education Commission of the States](#) is pleased to announce a call for concurrent session proposals for the **2018 AEP Annual Convening: The Arts Leading the Way to Student Success**. Arts and education leaders from across the nation will convene in Indianapolis on Sept. 12-13 to explore arts-centered solutions aimed at ensuring America's young people have access to a high-quality education in and through the arts.

Within this context, AEP partner organizations and leaders in the field are invited to share their exemplary work supporting the role and contribution of the arts to prepare all students for success in school, work and life.

## About the 2018 AEP Annual Convening

The AEP Annual Convening provides a valuable platform for examining rigorous research, promising education policy and effective practices designed to significantly improve student outcomes, both during the school day and in out-of-school time.

Leaders from the arts, business, cultural, education, government and philanthropic sectors attend AEP Annual Convenings. They are administrators, advanced practitioners, consultants, directors and researchers engaged in and committed to arts learning and education improvement.

The 2018 AEP Annual Convening will focus on the role and contribution of the arts in addressing the following priority areas as outlined in [The Arts Leading the Way to Student Success: A 2020 Action Agenda for Advancing the Arts in Education](#):

- **Priority Area 1:** Raise Student Achievement and Success.
- **Priority Area 2:** Support Effective Educators and School Leaders.
- **Priority Area 3:** Transform the Teaching and Learning Environment.
- **Priority Area 4:** Build Leadership Capacity and Knowledge.

Proposals must address one of these priority areas.

## General Guidelines for Concurrent Sessions

- Concurrent session proposals will be accepted through the [online submission form](#) only. Proposals submitted in another format, including via email, will not be accepted.

- Concurrent sessions are allotted 60 minutes and are generally attended by 20-40 participants. Presentations should be focused and specific so that the subject matter can be adequately addressed within this time. AEP encourages presenters to explore non-traditional, engaging and innovative session formats that incorporate active learning and dialogue between presenters and audience members.
- Session organizers should verify the interest and commitment of any co-presenters before submitting the proposal. Preference will be given to proposals where all presenters are confirmed at the time of submission. There is a limit of three presenters (including session organizers) for concurrent sessions. **All presenters must be prepared to present in Indianapolis on either day of the AEP Annual Convening (Sept. 12-13).**
- Session organizers will be notified of the status of their session proposal by June 15. All concurrent session presenters are required to register for the forum by July 27. If all presenters are not registered by this date, your presentation opportunity may be forfeited.
- Presenters are responsible for covering all registration fees and travels costs associated with attending the 2018 AEP Annual Convening.
- AEP will provide laptops, projectors, audio equipment and wireless internet.

### Proposal Evaluation and Selection

AEP staff will review and select the concurrent session proposals for the final 2018 AEP Annual Convening program. Proposals will be evaluated based on the appropriateness of content to one of the priority areas outlined in AEP's *2020 Action Agenda*, relevance to the AEP Annual Convening audience of high-level leaders and how actively participants are engaged in the session format.

Proposal selection will be based on the following requirements:

- Clearly defined session topics, content and outcomes.
- Detailed narratives that clearly explain what will occur during the proposed session.
- Relevance to the AEP Annual Convening audience and the priorities areas outlined in the AEP *2020 Action Agenda*.
- Contribution to the field of arts education through timely and topical research, policy or practice.
- Demonstrated intent to actively engage session participants.
- Presenters are all confirmed.

### Deadline

AEP will accept concurrent session proposals through the [online submission form](#) for the 2018 AEP Annual Convening until Friday, June 1 at 5 p.m. PST. For questions or additional information, please email Kate Wolff, <mailto:kwolff@ecs.org>.