

2019 AEP Annual Convening Concurrent Session Proposal Guidelines

Call for Proposals

The [Arts Education Partnership](#) (AEP) at [Education Commission of the States](#) is pleased to announce a call for concurrent session proposals for the **2019 AEP Annual Convening**. Arts and education leaders from across the nation will convene in Alexandria, Va., on Sept. 11-12, 2019 to explore arts-centered solutions aimed at ensuring America's young people have access to a high-quality education in and through the arts.

Within this context, AEP partner organizations and leaders in the field are invited to share their exemplary work supporting the role and contribution of the arts to prepare all students for success in school, work and life.

About the 2019 AEP Annual Convening

The AEP Annual Convening provides a valuable platform for examining rigorous research, promising education policy and effective practices designed to significantly improve student outcomes, both during the school day and in out-of-school time. Leaders from the arts, business, cultural, education, government and philanthropic sectors attend AEP Annual Convenings. They are administrators, advanced practitioners, consultants, directors and researchers engaged in and committed to arts learning and education improvement.

The 2019 AEP Annual Convening will focus on the role and contribution of the arts in addressing the following priority areas as outlined in [The Arts Leading the Way to Student Success: A 2020 Action Agenda for Advancing the Arts in Education](#):

- **Priority Area 1:** Raise Student Achievement and Success.
- **Priority Area 2:** Support Effective Educators and School Leaders.
- **Priority Area 3:** Transform the Teaching and Learning Environment.
- **Priority Area 4:** Build Leadership Capacity and Knowledge.

Proposals must address one of these priority areas.

Additional consideration will be given to session proposals aligned with the 2019 AEP Annual Convening themes for the arts in education:

- Advancing equity within organizations and/or within program delivery.
- STEAM (science, technology, engineering, arts and mathematics) policies and programs.
- New or promising practices with demonstrable outcomes and results.

General Guidelines for Concurrent Sessions

- Concurrent session proposals will be accepted through the [online submission form](#) only. Proposals submitted in another format, including via email, will not be accepted.
- Concurrent sessions are allotted 60 minutes and are generally attended by 20-30 participants. Presentations should be focused and specific so that the subject matter can be adequately addressed within this time.
- AEP encourages presenters to explore non-traditional, engaging and innovative session formats that incorporate active learning and dialogue between presenters and audience members. Learning objectives for the session should be clearly articulated and described. For example:

For a learning level of:	Session participants will learn to:
Basic	Define, describe, examine, identify and replicate.
Intermediate	Analyze, distinguish, explain and interpret.
Advanced	Apply, demonstrate, evaluate, instruct, measure and produce.

- Session organizers should verify the interest and commitment of any co-presenters before submitting the proposal. Preference will be given to proposals where all presenters are confirmed at the time of submission. There is a limit of three presenters (including session organizers) for concurrent sessions. **All presenters must be prepared to present in Alexandria, VA., on either day of the AEP Annual Convening (Sept. 11-12).**
- Session organizers will be notified of the status of their session proposal by May 31. All concurrent session presenters are required to register for the 2019 AEP Annual Convening by July 19. If all presenters are not registered by this date, your presentation opportunity may be forfeited.
- Presenters are responsible for covering all registration fees and travels costs associated with attending the 2019 AEP Annual Convening.
- AEP will provide laptops, projectors, audio equipment and Wi-Fi.
- Session presentations, including links or electronic versions of handouts, must be submitted at least one week prior to the event. Presentations, links and handouts will be shared on the AEP website following the 2019 AEP Annual Convening.

Proposal Evaluation and Selection

AEP staff will review and select the concurrent session proposals for the final 2019 AEP Annual Convening program. Proposals will be evaluated based on the appropriateness of content to one of the priority areas outlined in AEP's *2020 Action Agenda*, relevance to the Annual Convening's themes and audience of high-level leaders and how actively participants are engaged in the session format.

Proposal selection will be based on the following requirements:

- Clearly defined session topics, content and outcomes.
- Detailed narratives that clearly explain what will occur during the proposed session.
- Relevance to the AEP Annual Convening audience, the priority areas outlined in AEP's *2020 Action Agenda* and conference themes.
- Contribution to the field of arts education through timely and topical research, policy or practice.
- Demonstrated intent to actively engage session participants.
- Presenters are all confirmed.

Deadline

AEP will accept concurrent session proposals through the [online submission form](#) for the 2019 AEP Annual Convening until Friday, May 10 at 5 p.m. PST. For questions or additional information, please email Cassandra Quillen at cquillen@ecs.org.